

MISSISSIPPI STATE UNIVERSITY™

Policy and Procedure

ACADEMIC OPERATING POLICY AND PROCEDURE

MEMORANDUM TO: All Holders of Mississippi State University Academic Operating Policy and Procedure Manual

DATE: April 17, 1989

SUBJECT: AOP 13.10 – Other Employment

PURPOSE

The purpose of this Academic Operating Policy and Procedure (AOP) is to establish a University policy on Outside Employment.

REVIEW

This AOP will be reviewed every four years (or whenever circumstances require an earlier review) by the [Associate Provost for Academic Affairs](#) (APAA) with recommendations for revision presented to the [Provost and Executive Vice President](#).

POLICY/PROCEDURE

Members of the faculty are permitted to engage in outside employment provided permission is first obtained (see [HRM 60-415](#)). The President has delegated to deans and department heads the authority to grant such permission after deans and department heads have determined that the outside employment will not interfere with the institutional duties of the faculty members involved. Members of the faculty will not engage in a business or profession that would in any manner compete with a similar business or profession over which they would have direct supervision, inspection, or purchasing authority within the University, such being a conflict of interest.

RESPONSIBILITIES

<u>Position</u>	<u>Section</u>	<u>Year</u>
Associate Provost for Academic Affairs	Review	2016

APPROVED BY:

/s/ Peter L. Ryan
Associate Provost for Academic Affairs

10/24/2012
Date

/s/ Jerome A. Gilbert
Provost and Executive Vice President

10/25/2012
Date

/s/ Meghan Millea
President, Robert Holland Faculty Senate

11/01/2012
Date

REVIEWED BY:

/s/ Lesia Ervin
Director, Office of Internal Audit

11/08/2012
Date

/s/ Joan Lucas
General Counsel

11/28/2012
Date

APPROVED:

/s/ Mark Keenum
President

12/05/2012
Date