

STUDENT AFFAIRS OP 91.305: Management of Traffic and Parking

Date: April 3, 1990 (Revised 04/03/06, 05/04/12)

Purpose

To establish responsibility for the management of traffic and parking at Mississippi State University.

Policy

1. The Mississippi State University Police Department is responsible for:
 - a. Enforcing traffic regulations.
 - b. Being alert for traffic problem areas and flow difficulties and reporting these problems and difficulties through the established chain of command.
 - c. Taking temporary action to reduce traffic flow problems until a permanent solution has been put in place.
 - d. Observing and reporting the effectiveness of the university system of sanctions and penalties regarding parking and traffic violations and reporting these observations through the established chain of command.
 - e. Being alert for any safety problems or potential safety problems that exist in traffic and parking, and reporting these safety hazards through the established chain of command.
 - f. Taking temporary action to reduce safety hazards until permanent solutions is enacted.

2. The Mississippi State University Physical Plant Department is responsible for:
 - a. Repairing and maintaining streets and parking lots, including overlayment, patching, drainage, curbing, painting, and lighting.
 - b. Installing and maintaining approved traffic and parking signs, signals, and appurtenances.
 - c. Surveillance of the campus traffic and parking system to detect any safety problems and hazards which might exist and reporting such findings through the established chain of command.

- d. Construction of, and/or management of, all facets of streets and parking additions or rehabilitations. Assignments to consultants for planning, bidding, and/or contract award will be coordinated with affected university parties through the established chain of command.
3. The Mississippi State University Traffic Committee is responsible for:
- a. Serving as a sounding board for university/community input, complaints, and opinions on traffic and parking.
 - b. Making a periodic review of traffic regulations, university and community traffic and parking plans, and making recommendations for revisions as deemed necessary to the Office of the Vice President for Student Affairs and the Vice President for Campus Services.
 - c. Providing an annual report to the Executive Council on the state of university traffic and parking. This report should include recommended revisions in the traffic and parking plan, and traffic regulations.

Review

The Vice President for Student Affairs is responsible for the review of this operating policy every four years or as needed.

**DIVISION OF STUDENT AFFAIRS
OPERATING POLICIES AND PROCEDURES**

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REVIEWED BY:

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5/31/12
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6/15/12
Date

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6/20/12
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APPROVED BY:

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7/23/12
Date

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President

7/23/12
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