



## **OP 70.05: FEDERAL PROPERTY AT MISSISSIPPI STATE UNIVERSITY**

### **PURPOSE**

The State of Mississippi has stringent requirements regarding property. Additionally, the Federal Government relies on and requires Mississippi State University to provide effective and efficient stewardship of the Federal Government property in its custody as a recipient of research funds and federal excess property. The Federal Acquisition Regulation (FAR), Uniform Guidance (UG), and Federal Excess Personal Property (FEPP) provide guidance to educational institutions for property furnished by the Federal Government or purchased with federal funds. Appropriate definitions are provided in the *Sponsored Property Management Procedures Manual* (<https://www.property.msstate.edu/propertymanuals>) and *MSU-MAFES Federal Surplus Property Internal Guidelines* (<https://www.mafes.msstate.edu/faculty-staff/pdf/MSU-MAFES-Federal-Surplus-Property.pdf>), and included in this policy by reference. This policy shall provide by reference, Mississippi State University's procedures to protect, preserve, account for, control, and use of government property in its custody.

### **PROCESS**

Processes for the acquisition, utilization, inventory, reporting and disposition of government property are required for an institution having government-titled property in their custody to protect, preserve, account for, control, and use the property for its intended purpose. These processes for Mississippi State are detailed in the *Sponsored Property Management Procedures Manual* and *MSU-MAFES Federal Surplus Property Internal Guidelines*.

### **APPROVALS**

The Office of Naval Research (ONR), an executive branch agency within the Department of Defense, is the federal authority for determining the compliance with federal regulations of Mississippi State University's government property control system by conducting periodic reviews, either through desk review or on-site Property Control System Analysis (PCSA).

Public Law 97-98 enables the National Institute of Food and Agriculture (NIFA) to loan FEPP to State and County Extension Services, State Agricultural Experiment Stations, accredited colleges of veterinary medicine, and cooperating forestry schools to further the purposes of the cooperative agricultural research and extension programs.

## **NONCOMPLIANCE**

Noncompliance with the processes and procedures contained in the *Sponsored Property Management Procedures Manual* and *MSU-MAFES Federal Surplus Property Internal Guidelines* can result in Property Control System Audit exceptions, fines for serious or repeated noncompliance, and suspension of Mississippi State University from receiving federal funds and property.

## **REVIEW**

This policy will be reviewed by the Vice President for Research & Economic Development, the Vice President for the Division of Agriculture, Forestry and Veterinary Medicine, and the Vice President for Finance and Administration every four years.

**REVIEWED BY:**

/s/ Julie Jordan  
Interim Vice President for Research and  
Economic Development

11/01/2019  
Date

/s/ Reuben Moore  
Interim Vice President for Agriculture, Forestry  
And Veterinary Medicine

11/05/2019  
Date

/s/ Don Zant  
Vice President for Finance and Administration

11/07/2019  
Date

/s/ Timothy N. Chamblee  
Assistant Vice President and Director  
Institutional Research and Effectiveness

11/18/2019  
Date

/s/ Joan Lucas  
General Counsel

11/07/2019  
Date

**APPROVED:**

/s/ Mark Keenum  
President

11/26/2019  
Date