

# MISSISSIPPI STATE UNIVERSITY™

## Policy and Procedure

### ACADEMIC OPERATING POLICY AND PROCEDURE

MEMORANDUM TO: All Holders of Mississippi State University Academic Operating Policy and Procedure Manual

DATE: March 18, 1997

SUBJECT: AOP 12.17 – Undergraduate Academic Fresh-Start

#### PURPOSE

The purpose of this Academic Operating Policy and Procedure (AOP) is to assist undergraduate students in making timely progress toward graduation by invoking a fresh start.

#### REVIEW

This AOP will be reviewed every four years or whenever circumstances require an earlier review by the Associate Provost for Academic Affairs (APAA) with recommendations for revision presented to the Provost and Executive Vice President.

#### POLICY/PROCEDURE

Students who have not been enrolled in any post-secondary institution at any time for at least twenty-four consecutive months may petition for admission or readmission through their academic dean's office under the academic fresh-start policy. All college credits earned prior to being granted academic fresh-start will be eliminated from the computation of the student's grade point average and may never be used toward graduation at Mississippi State University.

The student's transcript will reflect the complete academic record but will contain the notation at the appropriate point that all academic work prior to the consecutive twenty-four months absence would be declared void for the purposes of academic standing and

graduation. The notation will be made upon the successful completion of at least 12 credit hours at Mississippi State University.

Students admitted under this policy must complete current curriculum requirements in residency to earn a degree. This policy may not be honored in other institutions of higher learning.

RESPONSIBILITIES

Position  
Associate Provost  
for Academic Affairs

Section  
Review

Year  
2016

**APPROVED BY:**

/s/ Peter L. Ryan 10/24/2012  
Associate Provost for Academic Affairs Date

/s/ Jerome A. Gilbert 10/25/2012  
Provost and Executive Vice President Date

/s/ Meghan Millea 11/01/2012  
President, Robert Holland Faculty Senate Date

**REVIEWED BY:**

/s/ Lesia Erin 11/08/2012  
Director, Office of Internal Audit Date

/s/ Joel L. Lucas 11/21/2012  
University Counsel Date

**APPROVED:**

/s/ Mark Keenum 12/05/2012  
President Date

