



AOP 12.26: UNDERGRADUATE CREDIT BY EXAMINATION

PURPOSE

The purpose of this Academic Operating Policy and Procedure (AOP) is to promote an understanding among the holders of this manual regarding the issuing of undergraduate credit by examination.

REVIEW

This AOP will be reviewed every four years (or whenever circumstances require an earlier review) by the Associate Provost for Academic Affairs (APAA) with recommendations for revision presented to the Provost and Executive Vice President.

POLICY/PROCEDURE

Undergraduate credit by examination is included as part of the overall limit of 25 percent of non- traditional credit that may be counted toward graduation. Credit for these exams does not affect grade-point averages.

1. **Advanced Placement Examinations.** Students entering Mississippi State University for the first time are allowed credit on the advanced placement examination administered by the College Entrance Examination Board. Grades of Satisfactory (S) appear on the transcript for courses in which advanced placement credit is earned. Applicability of such credit to a specific degree is to be determined by the dean and/or head of the academic unit where the course is housed.

A list of specific courses approved for Advanced Placement credit may be obtained from the University Registrar. As more high schools develop Advanced Placement courses, Mississippi State University will consider their inclusion in this listing for credit.

2. **College-Level Examination Program (CLEP).** Mississippi State University serves as an open testing center for both the General and Subject Examinations. Academic credit on the Subject Examinations is awarded to students who are enrolled at the University and who make a scaled score as indicated in the university bulletin. Credit is considered the same as extension credit and is subject to the same limitations. The applicability of credit to a specific degree is determined by the dean and/or head of the academic unit where the course is housed. A list of courses for which credit may be obtained can be found in the

current Bulletin of Mississippi State University. The bulletin is available online at <http://www.registrar.msstate.edu> or in print. If you have any questions concerning CLEP credit, contact the Registrar's Office.

- 3. The International Baccalaureate (IB):** Mississippi State University recognizes the IB Program. Advance standing credit will be considered for the higher level subject examinations with scores of 5, 6 or 7 pending approval of dean and/or head of the academic unit where the course is housed.

A final official IB transcript will be sent by the International Baccalaureate North America (IBNA) regional office following the grade awarding and upon the request of the student..

- 4. Cambridge International:** Students entering Mississippi State University for the first time may be granted credit for examinations administered by Cambridge International. Courses taken as part of the AS level or A-level curricula will be considered. Grades of Satisfactory (S) appear on the transcript for courses in which Cambridge credit is earned. Applicability of such credit to a specific degree is to be determined by the dean and/or head of the academic unit where the course is housed. Contact the Office of the Registrar for details on how credit is presently assigned in the various subject areas.

REVIEWED:

/s/ Peter I/ Ryan
Associate Provost for Academic Affairs

12/12/2018
Date

/s/ Judy Bonner
Provost and Executive Vice President

12/18/2018
Date

/s/ Randolph F. Follett
President, Robert Holland Faculty Senate

12/19/2018
Date

/s/ Timothy N. Chamblee
Assistant Vice President and Director
Institutional Research and Effectiveness

01/10/2019
Date

/s/ Joan Lucas
General Counsel

01/14/2019
Date

APPROVED:

/s/ Mark Keenum
President

01/24/2019
Date