



MISSISSIPPI STATE UNIVERSITY

ACADEMIC OPERATING POLICY AND PROCEDURE

MEMORANDUM TO: All Holders of Mississippi State University Academic Operating Policy and Procedure Manual

DATE: November 17, 1997
Revised: November 10, 2006

SUBJECT: AOP 12.27 - College-Level Examination Program (CLEP)

PURPOSE

The purpose of this Academic Operating Policy and Procedure (AOP) is to ensure an understanding of the standardized procedures for the handling of the College-Level Examination Program at Mississippi State University.

REVIEW

This Academic Operating Policy and Procedure (AOP) will be reviewed every four years or whenever circumstances require an earlier review by the Associate Provost for Academic Affairs (APAA) with recommendations for revision presented to the Provost and Vice President for Academic Affairs.

POLICY/PROCEDURE

Mississippi State University serves as an open testing center for both the General and Subject Examinations. Academic credit on the Subject Examinations is awarded to students who are enrolled at the University and who make a scaled score of 50 or above. Credit is neither awarded nor accepted for transfer credit for the General Examinations. Credit is considered the same as extension credit and is subject to the same limitations. The applicability of credit toward degree requirements is determined by the dean and/or department head concerned. A list of courses for which credit may be obtained can be found in the current Bulletin of Mississippi State University, Part III. Degrees, Requirements, Advisement, The Academic Process, Graduation. The bulletin is available on line at <http://www.msstate.edu/dept/registrar/bulletin/bulletinindex.php> or in print. If you have any questions concerning CLEP credit, contact the Registrar's Office.

RESPONSIBILITIES

<u>Position</u>	<u>Section</u>	<u>Year</u>
Associate Provost for Academic Affairs	Review	2010

APPROVED: November, 1989

Reviewed: March, 1990

Reviewed: November, 1997

/s/ Jerome Gilbert _____ 08-25-06 _____
Associate Provost for
Academic Affairs Date

/s/ Peter Rabideau _____ 08-25-06 _____
Provost and Vice President
for Academic Affairs Date

/s/ Robert Wolverton _____ 09-01-06 _____
President, Robert Holland Faculty Senate Date

REVIEWED BY:

/s/ Don Zant _____ 09-08-06 _____
Director, Internal Audit Date

/s/ Charles Guest _____ 09-12-06 _____
General Counsel Date

APPROVED:

/s/ Robert H. Foglesong _____ 11-10-06 _____
President Date

NOTE - THIS POLICY HAS BEEN RESCINDED