



## **AOP 13.01: EMERITUS APPOINTMENTS**

### **PURPOSE**

The purpose of this Academic Operating Policy and Procedure (AOP) is to provide an orderly process for emeritus/a appointments as authorized by the Board of Trustees of State Institutions of Higher Learning.

### **REVIEW**

This AOP will be reviewed every four years (or whenever circumstances require an earlier review) by the Associate Provost for Academic Affairs with recommendations for revision presented to the Provost and Executive Vice President.

### **POLICY/PROCEDURE**

Faculty members, academic administrators, and such other officers of the University as the President may designate, shall become eligible for the title “Emeritus/a” in connection with their rank when they retire. The emeritus/a appointment is an honorary title, which is to be conferred in recognition of meritorious contribution to the University and/or unit, but with no implied rights and privileges.

The President annually will consider the approval of recommendations for emeritus/a appointments. Nominations of individuals should be sent to the President, through appropriate channels, for consideration for subsequent approval.

In June of each year, the names of individuals retiring with faculty or administrative titles will be sent by the Department of Human Resources Management to the Provost and Executive Vice President or other appropriate vice president(s) for review. Each individual desiring emeritus/a status will be reviewed initially by the originating department or home unit in which emeritus/a status will reside. A recommendation for emeritus/a appointment will be forwarded through appropriate administrative channels for consideration. Upon recommendation of the Provost and Executive Vice President or Vice President(s), the names will be presented to the President for consideration.

The university reserves the right to revoke emeritus/a status due to malfeasance or contumacious conduct. Under such circumstances, the Provost and Executive Vice President may recommend to the President that emeritus/a status be revoked.

**REVIEWED:**

/s/ Peter L. Ryan  
Associate Provost for Academic Affairs

06/25/2018  
Date

/s/ Judy Bonner  
Provost and Executive Vice President

06/25/2018  
Date

/s/ Brent Fountain  
President, Robert Holland Faculty Senate

06/25/2018  
Date

/s/ Timothy N. Chamblee  
Assistant Vice President and Director  
Institutional Research and Effectiveness

06/28/2018  
Date

/s/ Joan Lucas  
General Counsel

06/26/2018  
Date

**APPROVED:**

/s/ Mark Keenum  
President

07/11/2018  
Date