



**AOP 10.03: DEANS COUNCIL AND
ASSOCIATE DEANS COUNCIL**

PURPOSE

The purpose of this Academic Operating Policy and Procedure (AOP) is to define the role, responsibility, and membership of the Deans Council and Associate Deans Council.

POLICY/PROCEDURE

1. *The Deans Council*

The Deans Council provides leadership in establishing academic policies and procedures, in making decisions about academic programs, and recommending new degree programs. This body participates in developing long-range plans for the University. The Deans Council is chaired by the Provost and Executive Vice President, and includes the Associate Provost for Academic Affairs, the Associate Vice Presidents for Academic Affairs, the Deans of academic colleges and schools, the Dean of the Library, the Dean of the Meridian campus, the Vice President of the Faculty Senate, the Vice President of the Student Association, and the Executive Director of Center for Distance Education . Non-voting members include the Director of the Office of Institutional Research and Effectiveness, the Chief Information Officer, the Registrar, and a representative of University General Counsel. Other individuals may be invited to attend as resource persons.

2. *Associate Deans Council*

The Associate Deans Council recommends academic policies and operational procedures to the Deans Council and implements approved policies and decisions. The Associate Deans Council consists of the Associate Provost for Academic Affairs, who serves as chairperson; one Associate or Assistant Dean (or designated representative) from each school, college, or division, as assigned by the appropriate Dean; the Directors and Heads of all units reporting to the Division of Academic Affairs; the Associate Vice Presidents for Academic Affairs; the Associate Vice President of Student Affairs; the Dean of Students; the Chair of the Academic Affairs Committee of the Faculty Senate; and a representative from the Student Association. Other individuals may be invited to attend as resource persons.

REVIEW

This AOP will be revised every four years (or whenever circumstances require an earlier review) by the Associate Provost for Academic Affairs (APAA) with recommendations for revision presented to the Provost and Executive Vice President.

REVIEWED:

/s/ Peter L. Ryan 10/31/2019
Associate Provost for Academic Affairs

/s/ David R. Shaw 11/02/2019
Provost and Executive Vice President

/s/ Randolph F. Follett 11/05/2019
President, Robert Holland Faculty Senate

/s/ Timothy N. Chamblee 11/18/2019
Assistant Vice President and Director
Institutional Research and Effectiveness

/s/ Joan Lucas 11/21/2019
General Counsel

APPROVED:

/s/ Mark Keenum 11/26/2019
President