



## **OP 80.03: U.S. National Industrial Security Program**

### **PURPOSE**

To provide the administrative and guidance information required for the operation of the National Industrial Security Program at Mississippi State, and to those university personnel who possess a Mississippi State University sponsored U.S. Government security clearance.

### **POLICY**

Mississippi State University is part of the U.S. Department of Defense National Industrial Security Program (NISP) that is managed by the Defense Security Service (DSS). The NISP is a program for industrial, educational, commercial and other entities to obtain U.S. Government security clearances thereby allowing the NISP member to work on classified projects and programs. The university has signed an agreement (Department of Defense Security Agreement Form DD-441) with the DSS stating that it will follow all of the regulations and procedures set forth in the National Industrial Security Program Operating Manual, DOD 5220.22-M dated 21 May 2016.

1. Appointment of a full-time university employee who is a U.S. citizen and is able to obtain and maintain the same level of security clearance as that of the university (Facility Clearance Level) to act as the Facility Security Officer (FSO) for the university. The FSO will provide all management and oversight for the NISP effort at the university.
2. Formation of a Key Management Personnel (KMP) team per the NISP Operating Manual that will provide oversight for the NISP at the university. The President of Mississippi State University and the university FSO must be members of the KMP team per regulations and possess the same level of security clearance as the university. Additional KMP members can be added as required.
3. Undergo an annual security assessment that will be performed by an assigned Defense Security Services Industrial Security Representative. The purpose of the security assessment is to ensure that the university is adhering to the regulations and standards set for in the NISP Operating Manual and to correct any deficiencies that are found during the assessment inspection.
4. Initiate all applicable reporting, security and training procedures as stated in the NISP Operating Manual to include a security violations procedure and an Insider Threat Program.

Communications:

The FSO will communicate all procedures and information relating to the NISP to the required MSU personnel via direct e-mailings and a university security website under the Office of Research Security.

Responsibility:

Mississippi State University must abide by and enforce the regulations and standards stated in the NISP Operating Manual in order to remain a member in good standing of the National Industrial Security Program. Failure to do so could result in suspension and removal from the NISP thereby forfeiting the ability to work on classified contracts and projects and the removal of MSU sponsored security clearances for personnel.

Enforcement:

It is the responsibility of the university FSO to manage the day-to-day operations of the program. It is the responsibility of all personnel that possess a MSU sponsored/maintained security clearance to adhere and follow all NISP related security procedures and regulations as provided by the FSO. All penalties for any infractions or violations of security procedures will be stated in the aforementioned security violations procedure.

**REVIEW**

This policy will be reviewed every four years or as necessary by the Facility Security Officer and the Vice President for Research and Economic Development.

**REVIEWED BY:**

/s/ Neil E. Lewis  
Research Security Officer

10/15/2016  
Date

/s/ David R. Shaw  
Vice President for Research and  
Economic Development

10/15/2016  
Date

/s/ Timothy N. Chamblee  
Assistant Vice President and Director  
Institutional Research and Effectiveness

10/18/2016  
Date

/s/ Joan Lucas  
General Counsel

10/25/2016  
Date

**APPROVED:**

/s/ Mark Keenum  
President

11/03/2016  
Date