



OP 95.503: MANAGEMENT OF TRAFFIC AND PARKING

PURPOSE

To delineate responsibility for the management of traffic and parking at Mississippi State University.

POLICY

1. The Mississippi State University Police Department is responsible for:
 - a. Enforcing traffic regulations.
 - b. Being alert for traffic problem areas and flow difficulties and reporting these problems and difficulties through the established chain of command.
 - c. Taking temporary action to reduce traffic flow problems until a permanent solution has been put in place.
 - d. Surveilling the campus traffic and parking system to detect any safety problems and hazards that might exist and reporting such findings through the established chain of command.
 - e. Observing and reporting the effectiveness of the university system of sanctions and penalties regarding traffic violations and reporting these observations through the Dean of Students and the Vice President for Student Affairs for consideration and possible recommendations by the Executive Council and possible review and/or approval by the President.
 - f. Being alert for any safety problems or potential safety problems that exist in traffic and parking, and reporting these safety hazards through the established chain of command.
 - g. Taking temporary action to reduce safety hazards until permanent solutions are enacted.
2. The Mississippi State University Division of Finance and Administration is responsible for:
 - a. Repairing and maintaining streets and parking lots, including overlayment, patching, drainage, curbing, painting, and lighting.
 - b. Installing and maintaining approved traffic and parking signs, signals, and

appurtenances.

- c. Surveilling the campus traffic and parking system to detect any safety problems and hazards that might exist and reporting such findings through the established chain of command.
 - d. Monitoring of the university system of parking fees and parking penalties and making recommendations through the Vice President for Finance and Administration for consideration and possible concurrence by the Executive Council and possible review and/or approval by the President.
 - e. Constructing and/or managing all facets of streets and parking additions or rehabilitations. Assignments to consultants for planning, bidding, and/or contract award will be coordinated with affected university parties through the established chain of command.
3. The Mississippi State University Parking and Traffic Regulation Committee is responsible for:
- a. Considering request for changes to parking and traffic regulations.
 - b. Considering annual changes for parking and traffic fines and fees.
 - c. Considering request for parking zone changes and zone delineation for newly constructed parking lots.
 - d. Annually reviewing OP 95.501 Traffic and Parking Rules and Regulation.
 - e. Providing an annual report to the Executive Council on the state of university traffic and parking.

The Parking and Traffic Regulation Committee shall include the following, with the chair to be elected by the membership, rotating annually among the members:

- Executive Director of Transportation
- Associate Vice President for Administration
- Chief of Police
- Executive Director of Campus Services
- Dean of Students
- President of Faculty Senate, or their designee
- President of Staff Council, or their designee

- President of the Student Association, or their designee
- Dean of the College of Veterinary Medicine, or their designee
- Director of Planning and Design

All reviews, reports, and recommendations shall be submitted to the Office of the Vice President for Student Affairs and the Vice President for Finance and Administration for approval or, as deemed necessary, their submittal to the Mississippi State University Executive Council or President's Cabinet. Any recommendations regarding traffic flow changes, signal changes, etc. will be routed through the DRC (Design Review Committee) and the Campus Master Plan Committee.

REVIEW

The Vice President for Student Affairs and the Vice President for Finance and Administration.

REVIEWED BY:

/s/ Regina Hyatt
Vice President for Student Affairs

4/27/2022
Date

/s/ Don Zant
Vice President for Finance & Administration

4/25/2022
Date

/s/ Tracey N. Baham
Assistant Vice President, Institutional Strategy & Effectiveness

4/27/2022
Date

/s/ Joan Lucas
General Counsel

4/27/2022
Date

APPROVED BY:

/s/ Mark E. Keenum
President

5/23/2022
Date