MISSISSIPPI STATE UNIVERSITY

Policy and Procedure

ACADEMIC OPERATING POLICY AND PROCEDURE

This policy has been superseded.

MEMORANDUM TO: All Holders of Mississippi State University Academic Operating Policy and Procedure Manual

DATE: December 15, 1989

SUBJECT: AOP 31.02- Legal Resident Status

PURPOSE

The purpose of this Academic Operating Policy and Procedure (AOP) is to ensure an understanding about the standardized procedures concerning the legal resident status at Mississippi State University.

REVIEW

This AOP will be reviewed every four years (or whenever circumstances require an earlier review) by the registrar with recommendations for revision presented to the Provost and Executive Vice President.

POLICY/PROCEDURE

Students are classified as in-state or out-of-state for the purpose of paying University tuition and fees. The initial classification will be made by the Admissions Office or the Graduate School or the College of Veterinary Medicine at the time a student's application for admission is processed.

The Mississippi Board of Trustees of State Institutions of Higher Learning (IHL) policies implement the Mississippi State Code (State Law) of 1972 (Amended) that pertain to in-state residency status for tuition and fees purposes at Mississippi State University. These residency policies are contained in the IHL Policies and By Laws. This policy is available on line at http://www.ihl.state.ms.us/board/downloads/policiesandbylaws.pdf.

The burden of proof for establishing in-state residency resides with the student. It is the individual student's responsibility to report immediately to the Registrar any change which will affect his or her residency status under these policies. The University Registrar is authorized to change a student's residency status upon receipt of evidence that the student is improperly classified. When a student's residency status has changed, he or she may request the University Registrar to review the circumstances and documentation pertaining to his or her residency situation and make a determination as to his or her qualification as an in-state or out-of-state student.

Petitions for change of residency must be made on or before the last day a student may regularly register for a particular period of enrollment as provided by aforementioned IHL policy.

RESPONSIBILITIES

Position	Section	Year
University Registrar	Review	2016

APPROVED BY:

/s/ Lynn Reinschmiedt — 10/29/12
University Registrar — Date

/s/ Peter L. Ryan — 10/24/12
Associate Provost for Academic Affairs — Date

/s/ Jerome A. Gilbert — 10/31/12
Provost and Executive Vice President — Date

/s/ Meghan Millea — 11/06/12
President, Robert Holland Faculty Senate — Date

REVIEWED BY:

/s/ Lesia Ervin — 12/04/12
Director, Office of Internal Audit — Date

/s/ Joan L. Lucas — 01/13/13
General Counsel — Date

APPROVED:

/s/ Mark Kennum — 02/05/13
President — Date

This policy has been superseded.