



MISSISSIPPI STATE UNIVERSITY

ACADEMIC OPERATING POLICY AND PROCEDURE

MEMORANDUM TO: All Holders of Mississippi State University Academic Operating Policy and Procedure Manual

DATE: December 7, 1990

SUBJECT: AOP 35.05 – Payment of Non-Resident Fees for Approved Student Exchange

PURPOSE

The purpose of this Operating Policy and Procedure (O.P.) is to encourage and enable the participation of Mississippi State University (MSU) students in study abroad exchange programs by granting partial or full non-resident tuition mission-specific scholarships and fellowships for approved foreign students who are exchanged on a one-for-one basis with MSU students approved to study abroad. Presently, there is no policy that enables MSU students to pay tuition at the MSU rate and enroll at a foreign institution. To assure that approved MSU students who are exchanged on a one-for-one basis receive reciprocal benefits at foreign institutions, an approved exchange agreement between MSU and the hosting institution is required.

REVIEW

This AOP will be reviewed every four years, or whenever circumstances require an earlier review, by the Associate Provost for Academic Affairs (APAA) with recommendations for revision presented to the Provost and Vice President for Academic Affairs.

POLICY/PROCEDURE

MSU students who are approved through the Office of the Provost to participate in one-for-one exchange programs will pay the cost of tuition and fees at the MSU rate. Those funds will pay the foreign exchange student's tuition and fees. Non-resident fees will be paid partially or in full by approved mission-specific scholarships and fellowships. There is also a category of foreign students attending MSU with partial or full non-resident tuition mission-specific scholarships and fellowships specified in particular memoranda of agreement.

Approved foreign exchange students will be required to pay all other applicable fees not covered by the exchanging MSU student, such as repatriation and the cost of overload tuition. Mission-specific scholarships and fellowships for non-resident fees for approved foreign exchange students and foreign students covered by specific memoranda of agreements shall not exceed 100 students per academic year. (Other foreign exchange students who are not exchanged on a one-for-one basis will be charged at the appropriate MSU rate, including non-resident fees.)

To assure that Mississippi State University students exchanged on a one-for-one basis will be exempt from paying tuition and non-resident fees when enrolling at foreign institutions, an approved written agreement stipulating specific conditions for exchanging students is required before partial or full mission-specific scholarships and fellowships for non-resident fees for exchange students are approved. A copy of all written exchange agreements will be maintained in the Office of the Provost.

THIS POLICY HAS BEEN SUPERSEDED

RESPONSIBILITIES

<u>Position</u>	<u>Section</u>	<u>Year</u>
Associate Provost for Academic Affairs	Review	2010

REVIEWED BY:

/s/ Jerome Gilbert 10-23-06
Associate Provost for Academic Affairs Date

/s/ Peter Rabideau 11-01-06
Provost and Vice President for Academic Affairs Date

/s/ Robert Wolverton 11-02-06
President, Robert Holland Faculty Senate Date

/s/ Don Zant 11-03-06
Office of Internal Audit Date

/s/ Charles Grant 11-14-06
General Counsel Date

APPROVED:

/s/ Robert H. Foglesong 12-01-06
President Date

THIS POLICY HAS BEEN SUPERSEDED