STUDENT AFFAIRS OP 91.107: Release of Information by University Police Department

Date: November 5, 1986

Purpose

To provide uniform guidelines for the release of information by University Police at Mississippi State University.

Policy

The University Police Department will release information in a prudent and timely manner.

Procedure

1. The Mississippi State University Police Department will release, upon inquiry from the news media the following:

   a. Names of students and employees arrested, including charges, date and time of occurrence, and arresting agency;

   b. Information concerning injuries, crimes, accidents, fires, and the like; this information will include date and time, location, circumstances etc., but will not include the names of those involved; and

   c. An annual summary of selected statistics in accordance with the Student's Right to Know and Campus Security Act of 1990; but this summary will not include the names of individuals involved.

2. The Mississippi State University Police Department will not release the following:

   a. Names of students involved in disciplinary matters pending or actions taken by the University;

   b. Names of employees involved in personnel matters pending or actions taken by the University;

   c. Names of students and employees who are the victims of crimes or accidents; and

   d. Any information which might hamper university investigations.

Review

The Vice President for Student Affairs is responsible for the review of this operating policy every four years or as needed.
DIVISION OF STUDENT AFFAIRS
OPERATING POLICIES AND PROCEDURES

STUDENT AFFAIRS OP 91.107: Release of Information by University Police Department

REVIEWED BY:

/s/ William Kibler ___________________________ 9/8/2011 ______________
Vice President for Student Affairs
Date

/s/ Lesia Bryant ___________________________ 9/19/2011 ______________
Internal Auditor
Date

/s/ Joan L. Lucas ___________________________ 9/21/2011 ______________
General Counsel
Date

APPROVED BY:

/s/ Mark E. Keenum ___________________________ 9/26/2011 ______________
President
Date