

# MISSISSIPPI STATE

UNIVERSITY™

## Policy and Procedure

[Internal Audit Web](#)

**NOTE - POLICY HAS BEEN SUPERSEDED SEE NEW POLICY AT:  
Release of Information by University Policy Department 91.107 (PDF)**

### **STUDENT AFFAIRS OP 91.107: Release of Information by University Police Department**

**Date: November 5, 1986**

#### Purpose

To provide uniform guidelines for the release of information by University Police at Mississippi State University.

#### Policy

The University Police Department will release information in a prudent and timely manner.

#### Procedure

1. The Mississippi State University Police Department will release, upon inquiry from the news media the following:
  - a. Names of students and employees arrested, including charges, date and time of occurrence, and arresting agency;
  - b. Information concerning injuries, crimes, accidents, fires, and the like; this information will include date and time, location, circumstances etc., but will not include the names of those involved; and
  - c. An annual summary of selected statistics in accordance with the *Student's Right to Know and Campus Security Act of 1990*; but this summary will not include the names of individuals involved.
2. The Mississippi State University Police Department **will not** release the following:
  - a. Names of students involved in disciplinary matters pending or actions taken by the University;
  - b. Names of employees involved in personnel matters pending or actions taken by the University;
  - c. Names of students and employees who are the victims of crimes or accidents; and
  - d. Any information which might hamper university investigations.

## Review

The Vice President for Student Affairs is responsible for the review of this operating policy every four years or as needed.

OP 91.107  
8/2/06

***For information about this policy, contact the responsible/reviewing department hyperlinked above.***

*For comments about the MSU Policy website, contact: [webmaster@audit.msstate.edu](mailto:webmaster@audit.msstate.edu).*