

STUDENT AFFAIRS OP 91.205: Greek Student Organization - On-Campus Residential Housing

Purpose

The purpose of this policy is to establish certain requirements of Greek organization that have constructed houses on land leased from Mississippi State University, specifically requirements pertaining to liability insurance coverage, the Greek infrastructure fee, and dual fire monitoring systems.

Liability Insurance

The house corporations of all fraternities and sororities that have constructed houses on land leased on the Mississippi State University campus are required to list the following entities as "additional insureds" on their liability insurance policies:

1. The Board of Trustees of State Institutions of Higher Learning for the State of Mississippi;
2. Mississippi State University;
3. The Trustees of the Board of Trustees of State Institutions of Higher Learning for the State of Mississippi, both in their official capacities and their individual capacities; and
4. All officers, employees, agents, and servants of Mississippi State University and the Board of Trustees of State Institutions of Higher Learning for the State of Mississippi, both in their individual capacities and in their official capacities.

The amount of liability coverage that each organization is required to maintain will be determined annually by the University based on the following procedures:

1. By May 1 of each year, the Vice President for Student Affairs and the General Counsel will determine the amount of liability coverage that will be required of each on-campus fraternity and sorority house corporation.
2. If there is a change in the amount of liability coverage required, by June 1 of each year the Director of Student Activities or his or her designee will send a letter to the president of each house corporation, with copies to the national executive director and chapter president, informing them of the amount of liability coverage that is required.
3. Before the annual expiration date of each organization's policy, each house corporation must submit (or have submitted by their national headquarters staff or insurance carrier) a certificate of liability insurance that states the amount of the coverage and names the university and the IHL as co-insureds, using the following language in the certificate:

"a) The Board of Trustees of State Institutions of Higher Learning for the State of Mississippi; b) Mississippi State University; c) The Trustees of the Board of Trustees of State Institutions of Higher Learning for the State of Mississippi, both in their official capacities and their individual capacities; and d) all officers, employees, agents, and servants of Mississippi State University and the Board of Trustees of State Institutions of Higher Learning for the State of Mississippi, both in their individual capacities and in their official capacities are hereby declared to be additionally insured under the terms of this policy. This insurance policy will not be canceled without sixty (60) days notice to the Office of Student Life at Mississippi State University."

The first year of coverage the University must also be provided with the complete policy, and any future amendments or changes to the policy must be sent to the University.

Greek Infrastructure Fee

The purpose of the Greek Infrastructure Fee is to allow the University (1) to develop unimproved University property dedicated for future Greek housing expansion by providing necessary common area infrastructure for such expansion and (2) to maintain, improve or replace existing common area infrastructure for University property currently used for Greek housing. Such improvements will include, without limitation, construction, installation, maintenance and/or repair of common area utilities, streets supporting Greek housing, and parking areas supporting Greek housing.

Each on-campus Greek organization will be assessed at the beginning of each fall and spring semester a Greek Infrastructure Fee based on the following:

1. The fee for each organization will be based on the total number of spring semester members and pledges of the organization. The fee will be recalculated annually in the spring for each following fall semester.
2. The per member/pledge fee will be determined annually by the Vice President for Student Affairs and the Vice President for Budget and Planning. Generally, the annual per member/pledge fee will not increase by more than three percent (3%).
3. The fee will be assessed to each organization on or before September 1 and February 1 of each academic year and the assessed fee will be payable within 30 days. The fee will be assessed to the on-campus student organization. All funds will be deposited with and administered by the Division of Student Affairs.
4. Any infrastructure improvements of Greek housing common areas that are performed by the Division of Campus Services will be funded using the Greek Infrastructure Fee.
5. Each student organization and/or its house corporation will continue to be responsible for any and all infrastructure improvements, maintenance or repairs performed on the leased lot of the organization. Infrastructure work done on MSU land adjacent to and serving Greek housing may be paid from Greek Infrastructure Fee funds.

Dual Fire Monitoring Systems

It is the policy of the University that each Greek organization with on-campus housing maintain up-to-date and operational fire and life safety systems in on-campus Greek houses.

1. All Greek organizations with on-campus housing will be required to contract with a fire and life safety vendor, approved by the State of Mississippi Fire Marshall, to ensure continuous operational functionality of all fire systems.
2. The fire and life safety systems of each Greek organization with on-campus housing will be monitored by the University Police Department dispatch for fire and life safety response in coordination with Oktibbeha County EMO.

Failure by any Greek organization or its house corporation to abide by this policy may result in disciplinary action as outlined in the Code of Student Conduct including up to suspension of the registration of the student organization.

Review

The Vice President for Student Affairs is responsible for the review of this operating policy every four years or as needed.

REVIEWED BY:

/s/ Bill Broyles
Interim Vice President for Student Affairs

09/09/2014
Date

/s/ Timothy N. Chamblee
Assistant Vice President & Director
Institutional Research & Effectiveness

09/17/2014
Date

/s/ Joan Lucas
General Counsel

09/19/2014
Date

APPROVED BY:

/s/ Mark Keenum
President

11/24/2014
Date