





APPROVED BY:

/s/ Peter L. Ryan  
Associate Provost for Academic Affairs

01/12/2015  
Date

/s/ Jerome A. Gilbert  
Provost and Executive Vice President

01/14/2015  
Date

/s/ Randolph F. Follett  
President, Robert Holland Faculty Senate

01/27/15  
Date

REVIEWED BY:

/s/ Timothy N. Chamblee  
Assistant Vice President and Director  
Institutional Research and Effectiveness

02/13/2015  
Date

/s/ Joan Lucas  
General Counsel

02/24/2015  
Date

APPROVED BY:

/s/ Mark Keenum  
President

03/06/2015  
Date

**This policy has been superseded.**